



AccuFund Professional Edition

WHAT IT DOES FOR YOU

The **AccuFund Accounting Suite Professional Edition** is designed for larger organizations with more users within the accounting office, as well as outside, accessing the system. With more employees working in **AccuFund**, additional security will be required. A functional addition to the **Professional Edition** is the availability of the **Expense Control** component that will check available funds and can limit entry for accounts that are over budget.

HOW IT WORKS

AccuFund's Standard Edition includes basic screen level security allowing the system

organization and includes appropriate security features. Almost every component has the ability to set limits for access and can control which documents and accounts a user may access. In most cases user

#	Control Mask	Warning %	Error %	Budget	Period
1	??? ??? ??? ??	90.00	100.00	Budget + Revision	Balance To Date
2	002 ??? 7### ??	90.00	100.00	Gr Budget + Revision	Balance To Date
3	??? ??? ??? ??	90.00	100.00	Budget + Revision	Balance To Date

With **Expense Control** different account groups can have separate rules such as grant accounts being controlled inception-to-date while administrative accounts are controlled on a fiscal year basis.

Select Security Area	Function	Full	Modify	View
Task Security				
Account Access				
Department Access				
Bank Access				
Drawer Access				
Payroll Item Access				
H/R Item Access				
Financial Report Access				
Report / Form Access				

In user security the "Select Security Area" panel on left displays available security options. The panel area to the right shows the basic security table giving each user full, modify, or view access. Clicking on each area shows available options.

security can be defined either from the user security screen or in set-up of the module items. For instance, when defining financial reports the designer can specify which users have access to the report.

EXPENSE CONTROL

The **Expense Control** component controls expense entry in **Accounts Payable**, **Purchasing**, **Requisitions** and **Journal Entry** components. The **Expense Control** can give a warning as the limit is approached, such as at 90% and can provide an error level if the budget is exceeded. Budgets can be controlled at the account level, or a higher level such as department. Each expense control rule can be

administrator control over the tasks available to each user and options for full access, entry/edit or view-only. In the **Professional Edition**, **AccuFund** looks at separation of responsibilities in a typical

based on an annual, year-to-date fiscal year budget or inception-to-date budgets for grants. **AccuFund** provides three budget types: fiscal year, grant year and project year. **Expense Control** allows selection of the budget type to control against.

CONTROLS BY COMPONENT

Each component has controls as listed.

- ✓ **System-wide** - Chart of accounts - specific accounts based on predefined groupings
- ✓ **Financial Report Writer** - specify which reports each user has access to run
- ✓ **Report/Forms Designer** - give individual access to each report within modules to which the user has reporting access

Develop access control tables to be used by a group of users, with granular control to include only the accounts utilizing "account masks" to select the account groups.

For the Payroll and Human Resources modules, access can be limited to individual items and options include add/edit or view only.

- ✓ **Cash Receipts** - access to specific cash drawers
- ✓ **Bank Register** - control to which banks each user has access for separation of duties such as payroll versus accounts payable or separate entity accounts within a single database
- ✓ **Purchase Orders** - list of purchase orders based on departments selected for the POs.
- ✓ **Payroll** - control of which payroll items a user can add/edit or view-only
- ✓ **Human Resources** - human resource items may be marked for add/edit or view-only

COMPONENT INTEGRATION

The **Professional Edition** features are integrated into components throughout the AccuFund Accounting Suite.

COMPONENT AVAILABILITY

AccuFund stand-alone components are considered **Professional Edition** level programs so the relevant features are

included. The following stand-alone systems have **Professional Edition** features:

- ✓ **Purchase Orders**
- ✓ **Utility Billing**
- ✓ **FASB/GASB Report Writer**