

Nonprofit Financial Operations Improvement Specialists - Cloud Solutions for Nonprofits

Benefits of Working with AccuFund

AccuFund brings you the best total solution for your nonprofit financial operations. Our experience provides a solution that:

- ✓ Is true fund/nonprofit accounting delivered as a cloud application
- ✓ Includes experienced consultants that understand your specific needs and will work with you in tandem before, during and after your investment
- ✓ Makes your reporting more efficient, easily delivers the reports you need for internal and external requirements
- ✓ Improves transparency and departmental access to data
- ✓ Makes it easier to cross train employees among functions
- ✓ Includes tight integration reducing re-entry of data and chance for errors

Straight-Forward & Flexible Design

The heart of our cloud solution is the *AccuFund Anywhere Complete* - robust accounting developed specifically for not-for-profits. Its straight-forward design is easy to use while internally fulfilling your organization's reporting requirements. We implement the system, based on the specific account structure you need to ensure your data is reported in the multiple formats you require - FASB/GASB, Board, grant, and internal.

The core *Anywhere Complete* system includes the following modules:

- General Ledger
- Financial Report Writer
- Dashboards
- Accounts Payable
- Cash Receipting
- Bank Reconciliation
- System Security
- User Security
- Forms Designer
- Data Imports and Exports
- Document and Image Scanning
- EFT payments and cash receipting

Why AccuFund Anywhere?

- ✓ True cloud nonprofit accounting application
- ✓ Specializes in financial operations improvement for not-for-profit organizations.
- ✓ Utilizes state-of-the-art software combined with consultants with experience in nonprofit financial systems.
- ✓ Provides anywhere-you-need-it access
- ✓ AccuFund handles the upgrades, security, and disaster recovery
- ✓ Regular product updates, including those required by federal and state laws
- ✓ Company's principals have fifty years of combined experience in nonprofit financial solutions, the majority spent with some of the largest accounting software providers and resellers in the not-for-profit market
- ✓ AccuFund understands its customers and their needs, environment and responsibility to their constituents.

AccuFund Anywhere Complete enables you to drill down to individual transactions on financial reports, and it offers tremendous flexibility by providing chart structure capabilities with up to 255 characters in 99 segments.

The comprehensive and affordable *AccuFund Anywhere Complete* system has an intuitive interface that allows you to become familiar with the system quickly and easily. User productivity features such as at-a-glance cash balances by bank contribute to improving your staff's efficiency. When end users need information, the Financial Report Writer delivers it direct from the system to the user via print, email, internet access, shared folders, and spreadsheet export, saving time and resources.

Managed Cloud Environment

AccuFund Anywhere Complete is a true cloud solution, giving clients access from any network enabled device including, PCs, MACs, tablets, etc.

The AccuFund cloud solution includes:

- ✓ Access from anywhere
- ✓ All upgrades provided automatically

- ✓ Fail-safe, two step backup for client issues or disaster recovery
- ✓ Upgrade training included in monthly fee for all major releases

General Ledger

The repository for all financial information in the *AccuFund Anywhere Complete* system.

- ✓ Automatic due to/from accounting – keep all funds/grants in balance
- ✓ Choice of how accounts are entered, by segment or entire account
- ✓ Classify/tag accounts for easy assembly of FASB and other financial statements
- ✓ Manage all multi-entity, multi-fund, multi-fiscal period activity
- ✓ Track three types of budgets: annual, grant, and project
- ✓ Keep information online indefinitely and enter transactions to any year; subject to closed period controls

Financial Report Writer

- ✓ Produce specialized financial presentations
- ✓ Use “drill-down” function for viewing source accounts and transactions under any data cell
- ✓ Customize headings, columns and rows
- ✓ Classify accounts for presenting and summarizing in different ways
- ✓ Save reports to a spreadsheet for further analysis
- ✓ Automatically distribute reports via email or user folders

Cash Receipts

- ✓ Record cash received, distributing to as many revenue or receivable accounts as necessary
- ✓ Separate receipt and deposit functions for improved control
- ✓ Integrate with Accounts Receivable, Loan Tracking and government modules
- ✓ Ensure deposits are recognized in the Bank Reconciliation module for a complete bank account reconciliation

Bank Reconciliation

- ✓ Combine checks and deposits in a single, easy-to-use system for full reconciliation of all *AccuFund Anywhere Complete* bank accounts
- ✓ Store prior reconciliations for review and reporting
- ✓ Record fees or interest earned
- ✓ Select numerical check ranges to simplify reconciliation of large groups of checks
- ✓ View status in comparison to bank statement as each check and deposit is marked off

System Security

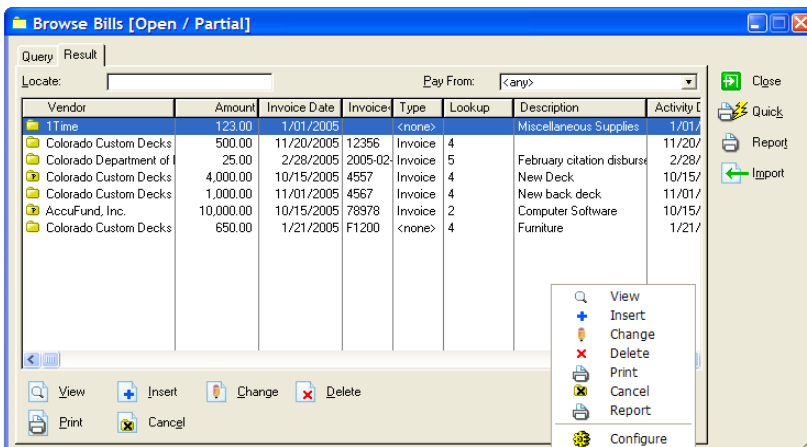
- ✓ Control who has access to the various modules in *AccuFund Anywhere Complete*, designating access to only specific functions within a component
- ✓ Assign a unique name and password to each user and require regular changes

- ✓ Enable system administrator to define each user’s read, write and delete capabilities in the data entry screens
- ✓ Professional edition adds transaction security to control what accounts, funds and activity each user can see

Forms Designer/Data Export

AccuFund gives clients control of the reporting process. The Report and Forms Designer is integrated with all modules in *AccuFund Anywhere Complete*. The report writer includes three components: a columnar report writer for quick ad hoc reporting, the standard report writer for production reports, and the forms designer for checks, invoices, labels and other required forms. The report writer allows users to:

- ✓ Copy and change forms to your specific needs using standard templates



AccuFund “Browse” windows allow each user to view the data most important to them, and they can customize the view of the data. This also is the starting point for AccuFund “Quick Reports” which provide the same data on a report or export.

Accounts Payable

- ✓ Track and pay all your bills, inputting invoices and checks only once for automatic posting to all appropriate accounts
- ✓ Create laser checks with your logo, MICR check coding and other unique information with the custom forms designer
- ✓ Integrate with the bank reconciliation including Positive Pay and electronic reconciliation
- ✓ Mark bills for payment processing and view the impact on cash balance prior to cutting checks
- ✓ Specify amount of each invoice to include in 1099 reporting

- ✓ Use your system's fonts, any graphical image, lines, boxes and shading, and any report for exporting data to Excel, CSV or text files
- ✓ Email reports to users or deliver to personal folders

Data Import

Wizards guide you through importing data to *AccuFund Anywhere Complete*, from the first step – choosing the source file and the columns in which the data is located – to the last. Data import wizards also support all common interface formats, including fixed field, comma delimited and spreadsheet formats.

Additional Components — Extend AccuFund's Capabilities

Not every client has the same financial software requirements. AccuFund's skilled consultants will make sure you only purchase the solution that is right for you. Any of the following modules may be added as required.

Accounts Receivable/Inventory

- ✓ Manage all receivable activity, tracking invoices as open items so you can apply payments as they are received
- ✓ Third party billing capability, maintaining clients separately from customers
- ✓ Integration with Inventory for stock checking and order processing

Allocations

- ✓ Allocate expenses to departments and programs
- ✓ Distribute costs based on labor, hours worked, etc.
- ✓ Charge fixed rate allocations for costs such as fringe benefits and overhead
- ✓ Allocate revenue and expenses for endowments
- ✓ Generate AR Invoices based on monthly GL activity

The *AccuFund Anywhere Complete* system includes the following benefits as part of the core system:

- ✓ Access data anywhere - cloud solution allows access where and when you need it
- ✓ Your data is safe - AccuFund handles security, backups and disaster recovery
- ✓ Implementations done right - benefit from a specifically designed implementation by consultants experienced in working with nonprofits
- ✓ MICR check encoding for check production - Use blank-stock checks, saves money and reduces the chance for fraudulent checks
- ✓ Easy for staff to perform needed analysis with import and export in all modules
- ✓ Get the reports you need - easily create and modify reports with the report and forms designer included in core system
- ✓ Save mailing costs and improve service - direct deposit/electronic payment in Accounts Payable as well as Payroll
- ✓ Secure your payment process with positive-pay and electronic reconciliation
- ✓ Total solution - AccuFund includes a complete financial system, implementation services, training and ongoing support

Fixed Assets

- ✓ Maintain asset information
- ✓ Integrate with Accounts Payable to allow detailed asset information to be entered as part of the invoice entry process

Human Resources

A tool box for the HR department

- ✓ Define the fields that need to be tracked, including a history of changes and multiple instances
- ✓ Purchase with or without the Payroll module

Payroll

- ✓ Organize labor distributions, fringe expenses associated with labor, accrual balance checking on-the-fly, multiple rates per employee, and direct deposit to multiple banks
- ✓ Enable your payroll clerk to enter time and immediately see the calculation results on the screen

Employee Portal

Provide employees web access to the system including:

- ✓ Financial dashboards and reporting

Invoice	Due Date	Bank	Hold	Type	Invoice Date	Activity Date	Description	Now Due
78978	11/14/2005	Federal Bank and		Invoice	10/15/2005	10/15/2005	Computer Softwa	2,500.00
3456	4/30/2005	Federal Bank and		Invoice	3/31/2005	3/31/2005	Accounting Softwa	0.00
7188	4/13/2005	Federal Bank and		Invoice	3/14/2005	3/14/2005	Some software	-1,000.00
12300	3/31/2005	Federal Bank and		Invoice	3/01/2005	3/01/2005	Partial Shipment of	0.00

AccuFund utilizes one table for all types of organizations with which you do business. At a glance you can look at the history and "drill-down" to the detail.

- ✓ Enter their own timesheets
- ✓ Approve staff timesheets
- ✓ Make requests to HR during open enrollment periods
- ✓ Get the latest employee news and announcements

Purchasing/Inventory

- ✓ Manage your purchasing and in-house inventory needs
- ✓ Track inventory and non-inventory purchasing, inventory levels, and departmental issues
- ✓ Utilize the inventory add-on available through Accounts Receivable if your organization also sells stock items
- ✓ Integrate with Requisition module to consolidate multiple requisitions into a single purchase order
- ✓ Save data entry time and errors in Accounts Payable as information is automatically transferred to the AP bill

eRequisition Management

To maintain expense control

- ✓ Manage the flow of requests for supplies and materials and process requests electronically from initial request to purchasing
- ✓ Establish multiple levels of approval with comments

Client Accounting and Invoicing

Social service agencies that need to track and bill activity at a client level can attach Accounts Payable and Payroll activity to clients being served for later billing. Billings based on services and days of care can also be tracked and billed.

Travel Management

Manage employees travel requests from the point of approval through reconciliation. At completion of the trip, the module automatically creates Accounts Payable bills and Accounts Receivable invoices as required. The system allows easy reconciliation with the General Ledger reducing costs at audit time.

Work Orders

If your organization needs to track requests for services for either internal or external constituents, the **AccuFund Work Order** module is for you. The module is flexible; allowing it to be used for general constituent requests, fixed asset repair management and utility billing needs. Besides the requests, it also tracks human and physical assets assigned to each work order and tasks completed.

Loan Tracking

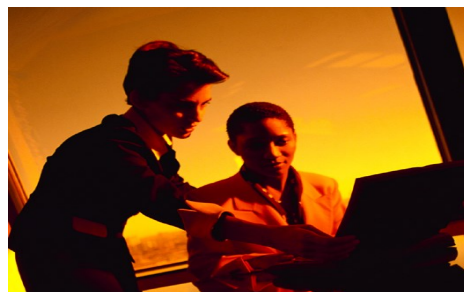
Loan Tracking is a complete loan management system designed for organizations managing a revolving loan fund, providing loans to business for economic development purposes, individuals for housing and micro-loan programs.

Entity Consolidations

Organizations with multiple legal entities can easily consolidate them together for consolidated reporting requirements.

Safety of Your Data

AccuFund ensures the integrity of your data. The Accounting Suite utilizes your choice of MS SQL Server or the Adaptive Server Anywhere (ASA) database from iAnywhere, Inc., a SAP company. By using *transaction framing with automatic rollback* during every posting, AccuFund makes sure your data posts correctly for every entry. You never have to worry, if something like a power outage interrupts the process, the database will be returned to the position it was in prior to the last posting. Integrated backup functionality makes sure there is always a backup ready.



Annual Phone Support /Maintenance

Support/Maintenance is included in the fee for **AccuFund Anywhere Complete**.

- ✓ Make unlimited calls to our toll-free number from 9:00 a.m. EST to 7:00 p.m. EST, Monday through Friday
- ✓ Gain access to all product enhancements

To help you maximize your success, annual maintenance and phone support are required for the first year.

Implementation Success

The **AccuFund Anywhere Complete** is available through a nationwide network of strategic partners. Each partner has extensive training in the AccuFund solution and experience with the specific needs of nonprofits. Your consultant will develop a detailed and personalized success plan including implementation, training and a one to one consulting plan specific to your timing, staff needs and project completion requirements.

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Learn More About AccuFund

For a demonstration, additional information or the reseller nearest you, please contact us by email at sales@accufund.com, or call 877-872-2228, Ext 215
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